

MINUTES – 63rd Annual HFES Business Meeting
October 29, 2019
Sheraton Seattle Grand Hotel
Seattle, Washington

The meeting was called to order at 7:30 p.m. by President Kermit Davis. President Davis welcomed attendees and asked for a motion to approve the minutes of the 2018 Business Meeting as distributed. The minutes were approved by voice vote.

2019 Year in Review

President Davis noted the year's highlights, including the following:

- Adoption of metrics tied to HFES strategic goals
- Adoption of investment policy
- Engagement in brand health assessment to examine the overall mission, vision, and strategic goals of the Society
- Concluded another successful Health Care Symposium
- Continued to see great work from Lewis-Burke Associates

Acknowledgments and Thanks

President Davis thanked the 2018 volunteer leadership team, including the officers and Executive Council at-large members and the division and committee chairs. Special thanks went to Council members who completed their terms: Immediate Past Secretary-Treasurer Carolyn Sommerich, Immediate Past President Valerie Rice, and At-Large Council Member Sara Czaja. Committee Chairs who completed their terms were thanked as well.

Secretary-Treasurer's Report

Secretary-Treasurer Christopher Reid provided a summary of the revised 2018 audited year end results, with total revenue of \$2,229,421, expenses of \$2,277,668, and a net loss of \$48,247.

Passing of the Gavel

As his last official act, President Davis passed the gavel to the 2019–2020 President, Susan Hallbeck.

President's Report

President Hallbeck thanked Immediate Past President Davis and outgoing Secretary-Treasurer Christopher Reid and the entire Executive Council .

President Hallbeck introduced the following newly elected and returning officers and Council Members:

- Immediate Past President Kermit G. Davis
- President-Elect, Peter Hancock
- Secretary-Treasurer Caroline Cao
- Secretary-Treasurer-Elect Susan Kotowski

- At-Large Members Ellen Bass and Richard Holden, Tom Albin, Paul Green, Rebecca Grier, and Nancy Larson

Newly appointed chairs were also introduced:

- Fellows Selection Committee Chair Emilie Roth
- U.S. TAG to ISO TC 159/SC4 Chair Thomas Albin
- Nominations and Elections Committee Chair Christopher Reid

Plans for 2020

President Hallbeck commented briefly on goals for the year ahead.

2019 Secretary-Treasurer's Report

Secretary-Treasurer Carolyn Cao reported on the approved 2020 budget: estimated income \$2,194,381, estimated expenses \$2,016,715, estimated net of \$177,666.

Adjournment

The meeting adjourned at 7:30 p.m.